



Mr. Sullivan reported being contacted by Gary Johnson, Monte Vista Ice Rink Committee. The ice rink pipes will not be needed this year, because the committee is planning a new rink design.

Mr. Sullivan reported that the wash station at the McMullen Building has been blown out and the building has been inspected. He reported that an electric meter has been installed by the City of Monte Vista for the new sign at Ski Hi Park.

Mr. Sullivan reported that the crusher is being used on County Road 70 to even out the washboard surface.

Chairman Glover asked if the Department would begin work on the remaining 15 percent of the Schedule A roads in the spring. Mr. Sullivan said this is where work would typically begin. He explained that because an employee is injured in an accident unrelated to work, work was slowed on the Schedule A roads, as was the gravel work on Forest Service roads.

Commissioner Shriver reported speaking with Martha Williamson, Rio Grande National Forest, regarding expanding the parking lot at Burro Creek for snow mobile and cross country ski users. She said that the lot is very small for vehicles pulling trailers. Mr. Sullivan stated that the Forest Service needs to be included in this project because trees will have to be removed. Mr. Sullivan stated that snow may be plowed up to the gate, but this will depend on weather conditions.

Mr. Sullivan asked if repair costs need to be added to the Road and Bridge Department's supplemental budget. Ms. Wisdom said that including expenses for equipment has made the Department's budget clear.

Mr. Sullivan reported purchasing a spray tank with a pump through a Colorado Department of Transportation auction, at a cost of \$525.00. An asphalt storage tank with a heater and a trailer was also purchased, at a cost of \$500.00. Mr. Sullivan will pick up both pieces of equipment on November 15, 2018. Commissioner Shriver asked if fuel tanks for use at the airport are available through the CDOT auctions. Mr. Sullivan said they may be available through CDOT Aviation.

Mr. Sullivan said the portable asphalt storage tank will help with hot plant repairs. Commissioner Bothell asked if the Department has a need for the tank to be portable. Mr. Sullivan said that portability is not usually needed. He explained that the asphalt tank can be parked at the hot plant and heated individually; the tank can store four to five loads, which will be efficient.

Mr. Sullivan and the Board discussed the difficulty of hiring drivers who are qualified and who want to work.

At 9:40 a.m., Randy Kern, Building Department, and Dixie Diltz, Land Use Department, were present to update the Board.

Mr. Kern reported that with the weather change, people are asking for emergency inspections on new foundations and septic systems.

Mr. Kern reported that the Rio Grande Hospital renovation was closed out last week. He stated that the renovation turned out very well.

Mr. Kern reported that the Building Department has received plans for four to five new houses. The houses are scattered across the County, including San Francisco Creek, Willow Park, and Monte Vista. He said more building is happening in South Fork.

Mr. Kern reported that to date, the Department has received \$78,093.00 in building permit fees; \$12,600.00 in plumbing permits; \$10,101.00 in septic system permits; and \$375.00 in address fees, for an approximate total of \$101,000.00. The Building Department has expenses in the amount of \$97,227.00, so costs are covered.

Mr. Kern reported that the hemp processing facility on Maxeyville Road is building a controlled environment for seed production. The facility will use grow lights. The building will be 70-feet long and will have 10-foot high side walls. Ms. Diltz added that 11 bays were approved through a conditional use permit, which includes a total of 42,900 square feet. The new building will be built within the 10 acres, and will be covered by the original conditional use permit. Ms. Diltz expressed concern that it will be difficult to determine if marijuana is being grown in the facility. Commissioner Shriver suggested checking with the State to determine if the business has registered to grow hemp. Mr. Kern noted that the State has inspected the facility. Commissioner Shriver also suggested that the Colorado Department of Agriculture website may also list the

hemp business. She said that the Colorado Department of Agriculture measures hemp for its level of THC. Mr. Kern said that if a hemp field has too high a level of THC, it has to be destroyed. However, if the level of THC is too high during hemp processing, the product can still be processed. Commissioner Shriver said that there are currently 9,000 acres of hemp growing in the State. Mr. Kern agreed that it is an exploding market.

Mr. Kern reported that a County resident Wes O'Rourke met with him in an effort to get Mr. O'Rourke's property into compliance. Mr. Kern said that a meeting is needed with Emily Brown, Department of Public Health, regarding the privy on this property. Mr. Kern explained that the privy is a vault system. However, it is being used to compost and put on food crops. Commissioner Bothell stated that this is illegal. Mr. Kern stated that the privy is built from recycled material, and needs to be certified according to Onsite Wastewater Treatment System regulations. He said that the privy will also require approval from the Board of Health. He also said that the issue will also come before the BOCC.

Commissioner Shriver recommended that the law to be cited in this matter be carefully researched. She said that waste has been hauled to and spread in the Arkansas Valley. Mr. Kern stated that it will be up to the Environmental Protection Agency to address this issue. Chairman Glover suggested that the Colorado Department of Public Health and Environment also be contacted. He noted that other problems with buildings on this property are being resolved.

Mr. Kern said he anticipates receiving the plans for the Frontier Drive-In soon. He reported that work is being done on this property. Commissioner Shriver noted that the sewer and water treatment plant are being installed. She said the screen and snack bar are complete, except for siding on the snack bar.

Mr. Kern reported receiving 24 requests for re-roofing in Monte Vista. He said that individual paperwork will be filed for each project.

Ms. Diltz presented the resolution for the conditional use permit for Alvin Bontrager's furniture building workshop. The resolution was signed.

Ms. Diltz reported that the suit against Levi Shaw and Brenda Rippe regarding Land Use Code issues with their property has been delayed because the condition that the septic system on the property has to be inspected has to be included in the conditional use permit resolution. County Attorney Bill Dunn asked that the Board retroactively sign the resolution with this condition and that the resolution be recorded. The resolution was signed. Book 594 Page 300

Ms. Diltz explained that Mr. Dunn stated that Mr. Shaw is not in violation of Land Use codes because the conditional use permit requires an OWTS inspection. Regarding blight on this property, Ms. Diltz explained that junk cannot be accumulated on a property, unless the property is zoned agricultural; Mr. Shaw's property is zoned agricultural, and Mr. Dunn stated that the County may not be able to address the blight issue with Mr. Shaw. Ms. Diltz explained that the only issue left to address is people living in campers on Mr. Shaw's property. Ms. Diltz asked how the Board wants to proceed. Commissioner Bothell stated that the Board holds the same position as it has regarding people living in campers. The consensus of the Board was to proceed with the lawsuit.

Ms. Diltz reported that the Catlin's Greenhouse conditional use permit was approved in 2008. This permit is transferable, but Ms. Diltz stated that the Land Use Department has to be notified of any changes on the property. Ms. Diltz also stated that there is no record that this property has been sold. Commissioner Shriver suggested that Ms. Diltz call Joyce Catlin and determine the status of the property.

Ms. Diltz reported receiving Wesley O'Rourke's resignation from the Planning and Zoning Board. She asked if the Board would appoint one of the alternate board members to the Planning and Zoning Board. The alternates are Charles Stillings and Cary Aloia. Ms. Diltz noted that the term ends in December 2019. She also stated that Planning and Zoning Board Chairman Dwight Freeman has recommended that Cary Aloia be appointed to the board. Chairman Glover stated that he is comfortable with Mr. Freeman's recommendation. Commissioner Shriver moved to approve Cary Aloia to the Planning and Zoning Board. Commissioner Bothell seconded the motion and the motion carried. Ms. Diltz presented the resolution to appoint Ms. Aloia to the Planning and Zoning Board. The resolution was signed. Book 594 Page 298

It was noted that Ms. Diltz and Commissioner Shriver attended the Habitat Conservation Program quarterly meeting. Willows are being removed from the river front and this needs to be

reported. A permit is needed to remove willows. Ms. Diltz will call Del Norte Town Administrator Bernadette Martinez to discuss the river project in Del Norte.

At 10:15 a.m., Louise Colville, Rio Grande County Museum, was present to update the Board. Ms. Colville reported that the Museum is in control of its photographs and they are loaded on the Museum's computer. The photograph website will be online in two weeks. The website, SmugMug, will sell the photographs and manage billing, printing, and delivery. SmugMug will collect a percentage of the sales for this service. Ms. Colville will write the descriptions of the photographs.

Ms. Colville explained that if the Museum wants to download a photograph to sell in the gift shop or to exhibit, the Museum may need to acquire a printer or contract with SmugMug to print the photograph. This needs to be determined.

Ms. Wisdom asked if the receipts for the sales will come to the County or to the Museum. Ms. Colville said the receipts will likely come to the Museum.

Ms. Colville stated that she is very happy with the outcome of this project. She noted that John Paulsen will hold backup copies of the photographs for one year. She invited the BOCC to review how the new system works.

Ms. Colville and the Board discussed the Gateway to the Holidays party, scheduled for Saturday, November 17, 2018.

Ms. Colville reported that she is resolving issues of a heater, a light that is blinking like a strobe light, and the icy step to the entrance of the Museum.

At 10:29 a.m., County Clerk and Recorder Cindy Hill was present to discuss requests to vacate roads. Ms. Wisdom reported that she has spoken to County Assessor J.J. Mondragon and will need County Attorney Bill Dunn's assistance to resolve the issue of vacated roads.

Ms. Hill explained that the recent request from David Zimmer to vacate a portion of Chehallis Road adjacent to Lots 14, 15, 16, Block 17; Lot 13, Block 16 in Alpine Village 5 subdivision (discussed at the October 17, 2018 BOCC meeting) involves lots that are on either side of the road. She reviewed a map of the area with the Board. Ms. Wisdom added that according to Patrick Sullivan, Road and Bridge Department, the road is not a formal road. When the road is vacated, half the road will belong to lots 14, 15, 16, and 13. The other half will belong to the other property. The Board discussed other owners' access to their properties.

Commissioner Elect, John Noffske, asked if there would be fire access, if other structures are built. Ms. Wisdom said that she needs to discuss the issue with Mr. Dunn. Ms. Hill added that the other two lots need to be discussed, as well. Commissioner Shriver recommended scheduling a work session to discuss this matter in detail. Ms. Hill stated that other property owners need to be notified of the road vacation.

Ms. Wisdom explained that State statute says that a road may be vacated, but access to property cannot be denied. Ms. Hill reported that Mr. Zimmer's property was sold on November 8, 2018.

Ms. Wisdom reported that there was a typographical error on the resolution for Paul and Rene Lindke to vacate a portion of Kenosha Pass Road. This resolution will be corrected and re-recorded.

Ms. Hill presented a draft application to request a road vacation for the Board's review. Ms. Wisdom noted that other counties' Land Use Departments handle road vacations. Commissioner Shriver recommended that requests to vacate roads be added to the revision of the Land Use Department's code book.

Ms. Hill expressed concern about the sale of Mr. Zimmer's property. Ms. Wisdom will discuss this with Mr. Dunn, along with Ms. Mondragon's comments. Commissioner Bothell suggested that Ms. Diltz be included when the information is available.

At 10:51 a.m., Chairman Glover asked for the Commissioners' updates.

Commissioner Bothell reported that \$25.00 gift cards to the Nazarene Thrift Store have been donated by the Nazarene Thrift Store for foster parents with children. Each time a foster family gets a child, they will get a gift certificate to cover immediate needs for clothing, etc. Sometimes children arrive in fosters homes with little or no clothing.

Commissioner Shriver reported attending the Habitat Conservation Program meeting with Dixie Diltz, Land Use Department. She said the meeting went well. Commissioner Shriver reported that willows, which have been removed, will be discussed with Xcel Energy with regard to its gas line improvement project. Commissioner Shriver said that willows have been removed for ditch maintenance in the area, as well. Commissioner Bothell asked if willows could be removed to maintain ditches. Commissioner Shriver stated that willows can be removed to maintain ditches. She added that HCP was formed to protect landowners for maintenance of their properties. HCP is administered by the Rio Grande Conservation District.

Commissioner Shriver reported that Tri County Senior Citizens has been undergoing a great deal of remodeling. A grant has been obtained to replace the facility's carpet. Commissioner Shriver said that the facility is completely full.

Commissioner Shriver reported that she participated in a conference call regarding the Gallagher Amendment on Friday, November 9, 2018. The discussion focused on possible changes to the amendment in 2021. She said the amendment can either be repealed or changed. Commissioner Shriver said this will also be discussed at the upcoming CCI meeting. She noted that this is a difficult project because the Gallagher Amendment is a constitutional amendment.

Commissioner Shriver reported that the Employee Appreciation lunch went well.

Chairman Glover reported that he will attend the Child Welfare Allocation Committee meeting at the upcoming CCI meeting. He said the goal is to assure that the County obtains its fair share of the allocation.

Chairman Glover reported attending the recent Tourism Board meeting. Commissioner Shriver noted that the Town of Monte Vista appears to be saving its distribution from the Tourism Board for use in 2019. She noted that the Town of South Fork is making a promotional video, when the Tourism Board has already created a video. She said there is a problem with coordination between the three municipalities. Commissioner Bothell suggested meeting with representatives from the three towns and the Tourism Board regularly until the issues are resolved. Chairman Glover agreed, and suggested that a meeting be held before the end of the year. Commissioner Bothell stated that the resources of the Tourism Board need to be explained. Chairman Glover noted that the Tourism Board writes checks, but does not interact with the towns. He also stated that the Tourism Board needs to market to the residents of the County. Commissioner Shriver also noted that the Tourism Board members need to be accountable for reporting to each respective town. Chairman Glover said these problems need to be addressed and corrected. Chairman Glover also said that the Town of Del Norte will use any leftover Tourism funds for the Rio Grande County Museum sign.

At 11:05 a.m., Ms. Wisdom presented revisions to the 2019 County budget, which were received from department heads:

Road and Bridge Department:	\$30,000.00 for snow removal overtime
County Clerk and Recorder:	\$ 1,500.00 for overtime
Extension Office:	Reimbursement of 50 percent of salary and expenses

Ms. Wisdom reported that the County's will provide an additional \$30,000.00 to the District Attorney's 2019 budget, for a total of \$266,000.00. She explained that this amounts to \$23.51 per resident of the County. Ms. Wisdom reported that Conejos County will also increase its contribution to the DA's budget.

Ms. Wisdom explained that funders often want to see that the funds they are providing are included in the actual budget. She noted that Commissioner Bothell has been concerned about an airport line item in the amount of \$250,000.00, which is grant funding that has not yet been awarded. Commissioner Bothell's concern is that the money might be spent, on something else, if the grant is not awarded. Ms. Wisdom has addressed this in the budget narrative, and explained that this funding is conditional upon acquiring a grant for an approved project. She also noted that airport projects must be approved by the BOCC. Ms. Wisdom said that this sort of thing happens often with grants, and stated that the department heads are very conscientious about how grant funding is used. Commissioner Shriver added that all major purchases must be approved by the BOCC. Ms. Wisdom said there will be a public hearing regarding the 2019 budget on November 29, 2018.

Ms. Wisdom distributed a draft proclamation to acknowledge the 227<sup>th</sup> anniversary of the Bill of Rights, which will be celebrated on December 15, 2018. This proclamation will be presented for approval on December 5, 2018.

At the request of the Treasurer the following tax lien assignments have been approved:

Tax certificate #7815 is assigned to William Todd Cauthron. Assessed owners are George W. and Bertha L. McKone. The property is located at Lot 7, Block 11, Alpine Village No. 3. Schedule 21250-11-007 for tax year 2014, in the total amount of \$187.47.

Tax certificate #7816 is assigned to William Todd Cauthron. Assessed owner is Edward C. Tietig. The property is located at Lot 8, Block 11, Alpine Village No. 3. Schedule 21250-11-008 for tax year 2014 in the total amount of \$187.47.

Tax certificate #7817 is assigned to William Todd Cauthron. Assessed owner is Edward C. Tietig. The property is located at Lot 10, Block 11, Alpine village No. 3. Schedule 21250-11-010 for tax year 2014, in the total amount of \$187.47.

Tax certificate #7818 is assigned to William Todd Cauthron. Assessed owner is Edward C. Tietig. The property is located at Lot 14, Block 11, Alpine Village No. 3. Schedule 21250-11-014 for tax year 2014 in the total amount of \$187.47.

Commissioner Bothell moved to approve the tax lien assignments. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom presented letter to Governor John Hickenlooper regarding the Colorado Crisis Services initiative. The purpose of this initiative is to improve on the gap in services and after-hour intervention strategies for citizens in crisis. The concern expressed in the letter is that a request for proposal from the Office of Behavioral Health will dismantle a system that is functioning in the Valley, and requests that the Governor immediately suspend the RFP. The consensus of the Board was to approve sending the letter to Governor Hickenlooper.

Ms. Wisdom discussed the Colorado Opportunity Scholarship Initiative Grant with the Board. She explained that Laurie Laske, Adams State University, in conjunction with Trinidad State Junior College, requested matching funds from the County in order to award County students with this scholarship grant. At the time of the original request, the County could not provide the matching funds and Ms. Laske identified a private donor to provide the matching funds. Ms. Wisdom explained that these funds have to go through the County. She expressed concern that if the private citizen reneges on providing the funding, the County will have to match the grant in the amount of \$3,600.00 by June 2019. She noted that the benefit of this grant outweighs the risk of possibly having to fund the matching grant. Commissioner Bothell asked if the private citizen has been verified. Ms. Wisdom said this is a trust factor, and Commissioner Shriver noted that it took some time to identify this citizen.

Commissioner Bothell expressed concern that the County is favoring two schools rather than students. Commissioner Shriver stated that other schools can approach the BOCC with similar requests. Ms. Wisdom stated that the County needs to support local schools, like it supports local businesses. Chairman Glover and Commissioner Shriver stated that they are not opposed to providing the matching funds if the private donor does not provide them. Commissioner Shriver noted that Ms. Laske is committed to getting students enrolled in the schools, and said that this will be a fiscal pass-through of the funds. Chairman Glover said this is a way the County can give back. Ms. Wisdom suggested that the donor be thanked and a press release issued to publicize the scholarship grant. Commissioner Shriver moved to approve providing the matching funds in the amount of \$3,600.00 for the COSI grant, in the event that the private donor does not provide them. Commissioner Bothell seconded the motion and the motion carried.

Commissioner Bothell asked what portion of students per county are eligible for the grant. Ms. Wisdom explained that students receive the scholarship in proportion to what each county contributes. The grant was signed.

Ms. Wisdom reported that there will be supplemental 2018 budgets for the Road and Bridge Department, the Department of Public Health, and the Tourism Board.

Ms. Wisdom reported that 15 to 20 employees attended the benefits fair. She also said that the Employee Appreciation lunch was well attended.



The consent agenda, which included the November 2018 end-of-the-month vouchers and the November 2018 payroll, was presented. Commissioner Bothell moved to approve the consent agenda. Commissioner Shriver seconded the motion and the motion carried. The vouchers were signed.

### November 2018 First-of-the Month Vouchers

VENDOR	SERVICE	AMOUNT
Colorado Depart. of Revenue	October Sales Tax/Acct# 01277561-0001	\$246.00
Great America Financial	Agreement# 016-0939369-000	\$136.17
Verizon Wireless	Acct# 765509857-00002	\$229.19
Verizon Wireless	Acct# 765509857-00004	\$1,260.52
Verizon Wireless	Acct# 765509857-00005	\$170.95
Verizon Wireless	Acct# 765509857-00006	\$319.00
Xcel Energy	Acct# 53-1083310-0	\$2,062.66
Xcel Energy	Acct# 53-1084871-0	\$2,981.49
<b>TOTAL</b>		<b>\$7,405.98</b>

### November 2018 Mid-Month Vouchers

VENDOR	SERVICE	AMOUNT
Alpine Archaeological Consultants, Inc.	Summitville CDPHE Grant 19 Feea 112652	\$2,941.55
Alta Fuels, LLC	Acct#1935	\$3,465.07
American Electric Company	Acct# 60-71860/Ballast and Light Bulbs For Annex Building	\$301.50
Asphalt Drum Mixers, Inc.	Acct# 550/Customer Po 839	\$9,971.22
Brown's Septic Svc Inc.	Rental Portable Restrooms/Septic Services	\$99.00
CDHS Central Accounting	CDHS	\$3.00
Co. Bureau of Investigation	Acct# Co0530Ccw	\$105.00
Coast to Coast Computer	Acct# 291679	\$235.00
Colorado Assessor's Assoc	Winter Conference Registration	\$400.00
Colorado Div. of Fire	Acct# RGSO	\$3,111.22
Conduent Business Solutions, LLC	Customer# 663768/Track Search	\$25.00
CXT Incorporated	Customer #120585/Summitville Vault	\$21,170.00
Dana Delaine	VA Mileage/1112. X .45	\$500.40
District Attorney Office	11Th Portion of the 2018 Budget	\$19,666.67
DOI/BLM	Communication Site Lease/Baxter Hill/Authorization# Coc 003023	\$164.09
EZ Liner Industries	Cust# 101402/Tip Spray, Gun Pnt Repair Kit, Gun Bead Repair Kit, Seal	\$702.99
Fastenal	Cust# Coala0222	\$809.40
Fuller Electric Inc.	Acct RGSO/Lights and Ballasts	\$487.00
Industrial & Farm Supply	Cust# 189	\$31.00
Jack's Market	Foil Pan, Gallon Distilled Water	\$4.08
Jade Communications, LLC	Acct# 2938	\$76.91
Ken's Service Center	Inv Cont - 53025, 53123, 53122, 53271/Acct RGSO	\$1,280.06
Lenco West, Inc.	Hoses	\$122.24
Maddox Collections	Drug Screen	\$30.00
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MDS Waste & Recycle, Inc.	Customer# 636860020167/Weed	\$25.93
MDS Waste & Recycle, Inc.	Acct#636860026494/Road & Bridge	\$143.00
Meadow Gold Dairies, Inc.	Inv Cont - 81003359, 81003475/Acct# 1052229	\$366.40
Pacific Concepts	Acct# Rio 10	\$1,026.40
Pro Com, LLC	Pre-Employment Drug Test	\$105.00
Pro Com, LLC	Onsite Reasonable Suspicion Training	\$588.21
Renshaw Locksmith Service	Service Call/Arrow Rlx Levlock/Weiser Cylinder/Labor	\$210.25
RG & Associates, LLC	Land Use Code Update	\$2,436.25
Rio Grande County	Summitville Vault System/Cxt Invoice 261941/Deposit 00103203289	\$8,750.00
Rocky Mountain Plumbing	Wire	\$17.60
S & S Distribution, Inc.	Water	\$64.20

Shamrock Foods Company	Inv Cont - 11036350/Acct# 86268	\$2,524.72
SLV Parts, Inc.	Inv Cont - 74173, Acct# 7048	\$69.12
SLV REC	Acct# 4705001905	\$100.00
Small Business Development Center	Business Consulting	\$1,000.00
Staples Business	Acct# 10232802Rch	\$218.76
Staples Business	Acct# 1047088 Tina's Calendar	\$5.39
Summit Market	Inv Cont - 3081300813, 2034860807/Acct 4000	\$50.00
The Sunflour Inc. C/O Rhoda Koehn	Employee Luncheon	\$1,750.40
Total Office Solutions	Acct# 40238-01	\$388.73
Town of Del Norte	Customer#'s 1512.01/1892.01/1822.01/1030.02	\$343.24
U.S. Tractor, Inc.	Filters	\$282.30
Valley Publishing	Proposed Budget	\$31.00
Valley Publishing	Customer# 968 - Schoen/O'Rourke - Cu	\$24.00
Victim Assistance Fund	Victim Assistance Fund	\$3.00
Wagner Equipment	Inv Cont - Po3C0474268, S03W0843095/Acct# 74470	\$1,234.31
Waste Management-	Cust Id# 05925-74006	\$234.06
WSB Computer Services	Battery Backup and Recycling Fees	\$277.20
WSB Computer Services	Carbonite	\$538.84
Zep Manufacturing Company	Cleaners	\$489.06
<b>TOTAL</b>		<b>\$89,029.77</b>

### November 2018 End-of-the Month Vouchers

VENDOR	SERVICE	AMOUNT
Agency Tourism Marketing	Leeds Processing/Website Development	\$550.00
Airgas USA, LLC	Inv Cont# 9082282271, 9082482648/Cust# Qq875	\$752.79
Alamosa Co Nursing Svc	Inv Cont - Eh102018/Tob Sub Contract Payments	\$2,644.94
Alamosa County	December Rent	\$315.00
All Truck and Trailer	A-31 Motor Assy	\$249.05
All Truck and Trailer	Customer# 68263	\$61.44
Alta Fuels, LLC	Inv Cont - 209720/Acct # 1935	\$3,575.85
Amy Lin Engle	Tourism Assistant	\$500.00
Aubrey Pargin	Election Judge/Mileage	\$302.00
Axon Enterprises, Inc.	Acct# 107320	\$644.00
Brenda Atencio	Election Judge - Canvass	\$100.00
Business Solutions Leasing, Inc.	Agreement# 101-1260978-000	\$60.10
Carla Clutter	Election Judge - Rla/Mileage	\$125.20
Cary Aloia	Meeting and Miles	\$73.40
CenturyLink	7196573325233	\$61.79
CenturyLink	Acct 7198524781	\$444.23
CenturyLink	Acct 7196573454	\$61.73
CenturyLink	Acct# 7198735588	\$54.46
Chaffee Cnty Public Hlth	EPSDT Contract Billing for September and October	\$2,890.00
Ciello Powered by SLVREC	Acct#'s 7000860100/7000860000	\$127.77
Ciello Powered by SLVREC	Acct# 7000758500	\$97.75
Ciello Powered by SLVREC	Acct# 7000703800	\$97.50
Ciello Powered by SLVREC	Acct# 7000751300	\$561.50
Ciello Powered by SLVREC	Acct# 7000751200	\$526.06
Ciello Powered by SLVREC	Acct# 7000708800	\$59.95
Colo Dept. of Public Health	CCSTB New Coroner Institute	\$3,000.00
Colorado Chapter	Training/Randy/March 4-8, 2019	\$400.00
Conduent Business Solutions, LLC	Land Records Management Systems for September 2018	\$1,269.00
Conduent Business Solutions, LLC	Monthly Hosting and Extra Desk	\$3,281.21
Conduent Business Solutions, LLC	Track Search	\$25.00
Conejos County Nursing	October 2018 Payment	\$2,713.86
Control Solutions Inc.	Vaccine Monitoring Kit/Wall Mount Bracket/Batteries/Calibration	\$307.00

Costilla County Public	Tob Sub Contract Pymt/September 2018/Steepp Tob Grant	\$2,031.36
Costilla County Public	EPSDT Contract Billing/September/October 2018	\$4,280.00
Cynthia Ford	Miles for 10/27-31	\$186.30
Cynthia Ford	Professional Services 10/27-31	\$795.00
Cynthia Ford	Miles for 11/1-19 and Verizon and AT&T and Viasat	\$584.86
Cynthia Ford	Professional Service for 11/1-19	\$3,345.00
Dave Scheel	Printer Ink	\$23.64
Deann Jacobs	Mileage - Health Care Facilities/General Elections	\$12.60
Devi Jardon	Secretarial for 2018	\$1,500.00
Dianne Koshak	Miles to Meetings for November 2018	\$237.60
Digitcom Electronics, Inc.	Radio not Transmitting all the Time/Replaced Battery	\$194.69
Direct TV	Acct# 045235405	\$179.98
Dixie Diltz	Miles to Meetings and Blight Miles	\$48.60
Dwight Freeman	Miles and Meeting	\$63.50
Edifice Creative, LLC	Monthly Tourism Engine	\$40.75
Emily Brown	Miles to Meetings for November 2018	\$515.59
Emily Gallegos	Election Judge	\$130.00
Everett Myers	Miles and Meeting	\$65.30
EZ Liner Industries	Tip Guard Seal	\$48.36
Fastenal	Cust # Coala0222/Contract# 111673/8497	\$457.72
First Bankcard	2016 Shsg Proj 1 L2, M&A - 2017 Shsg Proj 1 L3	\$8,828.86
First Bankcard	Facebook	\$140.00
Forestry Suppliers, Inc.	Cust Acct# 457907/Ideal Markers	\$722.27
Glenalee Mitchell	Election Judge/Mileage	\$257.70
Gobins, Inc.	Acct# 21609	\$34.12
Gobins, Inc.	Acct# 13756/#2011109690	\$95.67
Gobins, Inc.	Acct# 21611Can	\$34.73
Great America Financial	Agreement# 025-1070947-0000	\$349.13
Grover Hathorn	Miles and Meeting	\$63.50
Haynie's Inc.	Acct# 7066	\$992.95
Haynie's Inc.	Headlight Bulb/2009 F150	\$26.51
Ida Salazar	Miles to Meetings	\$373.50
IHS Pharmacy	Acct# Rg99999999	\$225.41
Jean Borrego	Shsg 2016/Proj 1 L 2	\$431.10
Jean Borrego	Shsg 2017/Coordinator Salary/Proj 1 L1	\$5,000.00
Jean Borrego	Shsg 2017/Proj 1 L3/Verizon	\$100.77
Jeanette Howey	Election Judge/Mileage	\$268.50
Jorie Scott	Election Judge - Rla/Mileage	\$185.50
KD Klene	Acct# S10627172P	\$73.80
Keystone Masonry & Construction, Inc.	Materials and Labor to Replace Stone Pillar , 2X2X4	\$1,280.00
Kimberly Bryant	Monthly Pay/October 2018 SIM	\$2,833.89
Kleen Machine Hood Cleaning	Acct RGSO	\$400.00
Kristi Hillis	Monthly Pay for October 2018	\$1,125.00
Lake County Health Dept.	September 2018 Payment	\$725.00
Lenco West, Inc.	Bolts and Washers	\$97.27
Leonard Brown	Site Visit and Meeting	\$63.50
Leroy A Romero	Monthly Office Cleaning	\$150.00
Linda Robinson	Election Judge - Canvass	\$277.50
Maddox Collections	Drug Screen New Employee	\$30.00
Maria Sierra	Miles for Training	\$26.10
Master Print & Web Design, Inc.	Search Engine Optimization	\$100.00
McKesson Medical Surgical	Inv Cont - 38665181/Suckers for Lzs/Band- Aids/Needles/Syringes	\$92.32
Meadow Gold Dairies, Inc.	Inv Cont - 81003582	\$320.60
Michael Mitchell	Miles and Meeting	\$65.30
Michael Pena	Election Judge - Security/Mileage	\$123.50
Mobile Record Shredders, LLC	Shredding	\$28.00
Mobile Record Shredders, LLC	Shredding	\$65.00

Mona Syring	Clerk to the Board 10/30-11/25/2018	\$421.20
Monica Falk	Election Judge /Mileage	\$392.50
Monica Felix	Election Judge - Early Voting/Mileage	\$788.00
Monte Glass Shop	Pulled out Two Windows and Swapped Inv Cont - 30841, 31517, 11162, 29871, 28665, 28571, 28623, 28754, 10827, 20857, 28530/Acct# 4531231	\$409.00
Monte Vista Cooperative	Tire Repair	\$492.44
Monte Vista Cooperative	Chamfer Cylinder End	\$10.00
Monte Vista Machine Tool	Election Judge - Canvass/Mileage	\$39.00
Nancy Davis	400 Prescription Sheets	\$131.50
O & V Printing, Inc.	Miles and Meals for Training	\$35.50
Pat Hostetter	Miles to Meetings	\$19.20
Paul Wertz	Miles to Post Office	\$81.00
Peggy J Kern	Tourism Assistant - November	\$9.45
Pen Craft Design Company	Reserve Account #47385703	\$800.00
Pitney Bowes, Inc.	Drug Screen New Employee	\$2,000.00
Pro Com, LLC	Drug Testing	\$37.00
Pro Com, LLC	Inv Cont - 434559/Acct#253	\$135.00
Reliance Steel Co. #12	Ballot/Envelope Printing/Postage/Shipping	\$1,793.00
Response Technologies, Inc.	Sce Service and Mileage	\$8,228.46
Rio Grande County Sheriff	November Rent	\$77.00
Rock Water Management, LLC	Fire Extinguisher Annual Maintenance	\$450.00
Rocky Mountain Fire and Security, LLC	2018 Annual Fire Extinguisher Inspections and Maintenance	\$346.00
Rocky Mountain Fire and Security, LLC	Fire Extinguisher Annual Maintenance/Courthouse and Annex	\$829.25
S & S Distribution, Inc.	Water Delivery	\$1,522.57
S & S Distribution, Inc.	Water for October	\$40.00
S & S Distribution, Inc.	Water	\$18.00
Saguache Co Public Health	Tob Sub Contract Payment for September 2018	\$27.00
Saguache County Jail	October Holding	\$3,195.72
Sanofi Pasteur, Inc.	Tubersol	\$1,395.00
Sarah H. Rierson	Election Judge - Lat/Mileage	\$208.93
Sarah Herrera	Nurse Mileage	\$59.40
Shamrock Foods Company	Inv Cont - 11048000, 11059843/Acct# 86268	\$27.45
Silver Thread Visitor Center	2nd and 3rd Quarters	\$3,616.93
Skyline Steel	Galvanized Annular Band Acct#'s 1337000605/7000235200/7000524700/700054140 0	\$10,000.00
SLV REC	Sf-4699010705/Dn-759843705	\$12,286.93
SLV REC	Pencils, Calendars, Ink	\$727.00
Staples Business	CTC General	\$175.00
Staples Business	November Renewals/November Title Complete Notices	\$150.26
State of Colorado	Regulatory Updates for November 2018	\$178.80
Stericycle Inc.	Blue Ridge Outdoors/Elevation Outdoors	\$429.66
Summit Publishing	Acct #21608/Calendar, Forms and Envelopes	\$41.67
Total Office Solutions	Cntrl - Htr/Defrst	\$1,133.00
Transwest Truck, Inc.	Maintenance Agreementct1825-06/Acct# 6573334	\$191.91
United Reprographic	Acct RGSO/Ad for Detention	\$285.40
Valley Courier	Survey Stakes	\$115.19
Valley Lumber and Supply, Inc.	Ad for Detention	\$173.25
Valley Publishing	Notice of Election/2018 General Election	\$102.40
Valley Publishing	Commercial Reappraisal Pymt	\$56.25
Valuewest, Inc.	Inv Cont - S03W0843186, S03W0843155, S03W0843238, P03C0474726, P03C0474970/Acct# 74470	\$399.00
Wagner Equipment	Cases of Sky Blue Pads	\$3,000.00
Waxie Sanitary Supply	R&B Acct# 32319-1	\$2,302.04
Waxie Sanitary Supply	Acct# 0406-00-819100-9	\$135.00
Wex Bank		\$39.74
		\$430.95

Wex Bank	Acct# 0406-00-819102-5	\$988.71
Wex Bank	Acct# 0406-00-821424-9	\$4,817.54
William F. Dunn	Legal Fees for November	\$1,712.50
WSB Computer Services	Samsung 860 Evo/Recycling Fees	\$95.00
WSB Computer Services	Maintenance Agreement	\$2,500.00
Xcel Energy	Acct# 53-0012282874-7	\$8.30
Xcel Energy	Acct# 53-1143312-0	\$9,709.82
<b>TOTAL</b>		<b>\$146,501.25</b>

Fuel for the airport was purchased in the amount of \$30,474.53. This changes the end-of-the month vouchers total to: \$176,975.78.

#### November 2018 Payroll

County General:	\$219,397.54
Road and Bridge:	\$ 73,630.43
DSS:	\$114,293.38
Weed District:	\$ 3,677.38
Airport:	\$ 1,089.84
Public Health:	\$ 21,300.72
<b>TOTAL:</b>	<b>\$433,389.29</b>

At 9:10 a.m., the Board adjourned to the Board of the Department of Social Services.

At 9:38 a.m., the meeting resumed. Pursuant to C.R.S. 24-6-402(4)(f), Commissioner Shriver moved to go into executive session for personnel matters. Commissioner Bothell seconded the motion and the motion carried.

At 9:55 a.m., Commissioner Shriver moved to come out of executive session. Commissioner Bothell seconded the motion and the motion carried. The meeting resumed.

At 9:57 a.m., Emily Brown, Department of Public Health, was present to update the Board.

Ms. Brown distributed the SLV Community Health Assessment booklet, which outlines the outcomes of the data collection efforts, which the San Luis Valley Public Health Partnership has been working on over the last year. Ms. Brown explained that the booklet summarizes the health issues that need to be improved. The last Rio Grande Hospital community meeting will be held today and Arlene Harms, Rio Grande Hospital, will discuss the steps the hospital will be taking over the next three years to address the health needs of the County. Ms. Brown said that Rio Grande Hospital will begin to work with other agencies, and a health and wellness board will be created. Ms. Brown, a representative from the Department of Social Services, and a representative from SLV Behavioral Health Group will serve on this board. Ms. Brown also said that the Department of Public Health will address its health needs issues. Ms. Brown acknowledged that it may be difficult to pull in other agencies, because it has not been done before in the County, but that this is an exciting beginning step.

Ms. Brown reported that flu clinics are finished. There is still some vaccine available in the Department. Commissioner Bothell noted that vaccination rates in the Valley are low and asked if flu contraction rates were higher because of that. Ms. Brown said that last year's flu season was difficult and there were some hospitalizations. Last year's flu hit people hard in the 40 to 60 age range, and this year appears to be similar. Chairman Glover asked if there was a shortage of vaccines last year. Ms. Brown said she did not remember what the availability was last year. She noted that Jack's Market Pharmacy was delayed in getting vaccines this year, and that might be the case for some other independent agencies.

Ms. Brown reported that it is necessary for child care centers and Head Starts to use the services of a nurse consultant to oversee the administration of medication to the children. High Valley Community Center and Kids' Connection also need this service. Public Health Nurse Paul Wertz is interested in being the nurse consultant. Ms. Brown will work out the details. She explained that the nurse consultant will delegate his authority to staff to administer medications to the facilities. Ms. Brown explained that there is a new State inspector for HVCC and Kids' Connection, and the inspector is pushing for the nurse consultant position. Nurses are required to carry malpractice insurance, but Ms. Brown wants to make sure that if this is taken on by the County, any issues are taken on by the County, not by the individual nurse. Ms. Wisdom suggested that Ms. Brown discuss this with Costilla County Public Health. Ms. Brown said that the Costilla County nurse works also as the school nurse and there have been no problems. She said when the contractual details are worked out, she will present the contract to the Board.

Commissioner Shriver noted that there is a youth center in Center, which serves children from Rio Grande County and Saguache County. Commissioner Bothell asked if children would be served based on their location or their place of residence. Ms. Brown stated that when Otero Junior College runs the Migrant Head Start during the summer, children are immunized by Rio Grande County. She said she will work with Center to coordinate the service for facilities located in Saguache County. She noted that it might be cost effective to work with several agencies.

Chairman Glover asked how the Public Health Department is addressing the opioid problem. Ms. Brown explained that Public Health focuses on prevention services; there is available funding for these services. She also explained that Public Health also works with communicable disease prevention, and would help manage an outbreak of the diseases that are sometimes linked to injection drug use like hepatitis C or HIV. Public Health does not do testing or outreach for care. Public Health also supports ensuring access to care, including looking at setting up a local Harm Reduction/Needle Exchange Program, as well as assisting law enforcement and pharmacies in setting up medication take-back locations.

Chairman Glover reported attending a CCI session regarding opioids, where it was suggested that more ways to dispose of prescription drugs be made available. Commissioner Bothell asked who picks up the medications from the existing drop boxes. Ms. Brown said that law enforcement and Drug Enforcement Administration-certified pharmacies have the ability to have medication drop boxes, and the State contracts with a company that picks up the boxes. Commissioner Shriver added that there are regularly scheduled take-back days, and suggested that more take-back days be scheduled. Chairman Glover asked how citizens can be reminded to get rid of their prescriptions when they are finished. Ms. Brown said that the Department has cards with this information that could be distributed. Ms. Wisdom suggested working with pharmacies on ways to remind people to dispose of their medications. Ms. Brown said there are disposal sites in every county in the Valley. She added that the needle exchange program in Alamosa is important to have in a rural area.

Chairman Glover reported that the success of Naloxone was discussed at the CCI session. Ms. Brown said that the SLV Area Health Education Center had a grant to provide Naloxone and this project has now ended. Commissioner Bothell said Naloxone could be obtained from pharmacies at no cost. Ms. Brown said she was unsure if it was free; the cost may have increased. She will research this. Ms. Brown asked if Sheriff's deputies carry Naloxone. Commissioner Bothell said they do.

Ms. Brown reported that Public Health Nurse Paul Wertz would like to be trained to provide CPR training. Ms. Brown said it would be good to provide CPR training to County employees. She said the Department has access to old dummies and other equipment may have to be purchased to bring those into compliance; she asked if the County would fund these purchases. Ms. Wisdom suggested that CTSI may be able to help with the cost of the dummies and other equipment.

Ms. Brown reported that windows were switched in the Public Health office and it went smoothly. An outlet for the vaccine freezer is being installed.

Ms. Brown reported that Ginger Stringer, the regional epidemiologist, has taken another position as a regional epidemiologist for the Colorado Department of Public Health and Environment. Alamosa County is interviewing applicants to replace her.

Ms. Brown asked if two generators, which are not being used, could be sold. Commissioner Bothell said there may be a need for these generators. Ms. Brown stated that the Department has a generator and noted that the Maintenance Department is maintaining the two unused generators. Ms. Brown suggested that the generators be transferred to County General, and the consensus of the Board was to agree.

Ms. Brown asked if New Year's Eve would be part of the holiday schedule. Ms. Wisdom said that only New Year's Day would be considered a holiday.

At 9:27 a.m., Ms. Wisdom presented the Resolution for Supplemental Budget and Appropriation, pursuant to C.R.S. 29-1-109. The supplemental budget will be approved on December 19, 2018, and will be posted on the County website:

- The 2018 appropriation for Tourism funds increased from \$129,750.00 to \$229,750.00.
- The 2018 appropriation for Road and Bridge funds increased from \$3,500,275.00 to \$3,707,275.00.
- The 2018 appropriation for Public Health funds increased from \$955,195.00.00 to \$983,195.00.

At 10:38 a.m., Chairman Glover asked for updates from the Commissioners.

Commissioner Bothell reported attending a CCI session concerning tax credits for historic sites. She said that old buildings can be repaired and receive 35 percent of the cost as tax credits over a period of up to 10 years. She stated that there are many buildings in County communities that could benefit from this; she cited the Del Norte school buildings as an example. She explained that a commission needs to be formed to declare buildings as historic.

Commissioner Bothell reported attending a CCI session regarding how to work effectively with other county elected officials. She said this session gave her some good ideas.

Commissioner Shriver reported taking part in two webinars. One focused on the Colorado labor force in terms of economic development. The other webinar concerned government bond financing. She said this financing would provide good opportunities for local governments.

Commissioner Shriver reported picking up the gift certificates for foster parents from the Nazarene Thrift Store and delivering them to Jody Kern, Department of Social Services.

Commissioner Shriver reported that the Farm Bill will likely pass with industrial hemp provisions; the bill will include the Supplemental Nutrition Assistance Program.

Chairman Glover reported that the CCI session concerning the Child Welfare Allocation Committee was long and drawn out. He stated that he has applied to become a member of the committee.

Chairman Glover reported that the landfill session at the CCI conference was contentious.

Chairman Glover reported attending a CCI session that focused on social media for counties. He said that it was suggested that counties use Nextdoor as a social media platform rather than Twitter. Nextdoor could be used to target and poll certain areas of the County.

Chairman Glover reported that the Gray and Black Marijuana Enforcement Grant is available to assist sheriff's departments with the cost of fighting drugs. Huerfano County received this grant.

Chairman Glover reported attending the CCI session on child trafficking. He said the session was long and pointed and took up most of the time that was allotted to the district meeting.

Commissioner Shriver asked if the San Luis Valley County Commissioners Association has finalized the District Attorney's budget. Commissioner Bothell reported that all Valley counties, except Mineral County, have contributed additional funding. Chairman Glover noted that Alamosa County did not increase its contribution because it used the 33 percent rule. He added that the entire difference in the amount requested by the DA and the original contributions from the counties has been covered. He clarified that the DA's budget is short in the amount of \$19,000.00, but this does not take into consideration the in-kind contributions from Rio Grande County. Chairman Glover stated that at some point the DA's budget needs to work and the DA should be accountable for closing cases. He also stated that counties may be able to work toward helping with health insurance for the DA's staff.

Chairman Glover reported having a conversation with a representative from Saguache County who stated that Rio Grande County could provide additional funding to the DA because Rio Grande County cut the Colorado State University Extension Service. Chairman Glover responded that Saguache County should have paid its share for this program all along. Commissioner Bothell added that payments from other counties fell through the cracks. Chairman Glover stated that the Extension Service is a benefit to CSU and the university should pay for it. Commissioner Shriver noted that CSU did meet with the San Luis Valley County Commissioners several years ago, and tried to push the funding onto the Valley counties. Commissioner Bothell asked if Marvin Reynolds, CSU Extension Service, has responded to this issue. Chairman Glover stated that Mr. Reynolds was aware that the change in funding was coming. Commissioner Shriver stated that when Mr. Reynolds returned to the SLV Extension Service the funding conversation was started. However, CSU continued to push for county funding. Chairman Glover noted that the County is not mandated to fund either the Extension Service or the McMullen Building. Ms. Wisdom reported that the funding issue is not settled, noting that the Extension Service is searching for ways to fund one of the employee's position. She said that this funding may come from other counties and CSU. Ms. Wisdom said that various options need to be explored.

At 10:47 a.m., Ms. Wisdom requested approval to wire funds to AvFuel, in the amount of \$30,474.53, for 8,211 gallons of fuel purchased for the airport. Commissioner Bothell moved to approve the wire transfer. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom presented a contract from Valley Lock and Security in the amount of \$105.00 to be paid quarterly, for security at the Rio Grande County Museum. She said this contract needs to be updated. Chairman Glover recommended that the alarm actually work at the Museum. He said this has been brought to Valley Lock and Security's attention, and service on the alarm is needed. He added that Valley Lock and Security was originally supposed to deal with all the security issues at the Museum and noted that more discussion is needed. He stated that the old mechanical equipment should be removed from the Museum. Commissioner Bothell agreed that old security wiring should have been capped off. Commissioner Shriver suggested scheduling a meeting with Valley Lock and Security, Chairman Glover, Commissioner Bothell, Porfie Medina, Maintenance Department, and Louise Colville, Rio Grande County Museum Director, to resolve the security system issues.

Commissioner Shriver reported that Ms. Colville is concerned that there is no panic button at the Museum. She suggested that this be addressed at the meeting. Commissioner Bothell stated that a security concern at the Museum should go through the Del Norte Police Department. Commissioner Shriver noted that the Museum is a County building and said that the issue needs to be resolved. Chairman Glover stated that finger pointing should be stopped because this does not resolve issues. Commissioner Bothell said the Museum may need more security than it is paying for. Ms. Wisdom will schedule a meeting with Valley Lock and Security.

Ms. Wisdom reported that the Rio Grande Canal Water Users Association's annual meeting is scheduled. Commissioner Shriver noted that Patrick Sullivan, Road and Bridge Department, has been appointed as the proxy to this meeting in the past. Commissioner Shriver moved to appoint Mr. Sullivan as the proxy to the stockholders' meeting. Commissioner Bothell seconded the motion and the motion carried.

Ms. Wisdom presented the Amended Resolution Vacating that Portion of Kenosha Road Adjacent to Lots 13 and 14, Block 37, and Lots 10, 11, and 12, Block 38, Alpine Village No. 7, in Rio Grande County Colorado for approval. Commissioner Bothell asked if the amended resolution had been approved by the County Assessor and County Clerk and Recorder. Ms. Wisdom said the Assessor and the Clerk, as well as County Attorney Bill Dunn have reviewed the amended resolution. She explained that the lot and block numbers have been corrected and the name of the road (Kenosha Road) was corrected. Commissioner Bothell moved to approve the amended resolution vacating Kenosha Road. Commissioner Shriver seconded the motion and the motion carried. The amended resolution was signed. Book 594 Page 603

At 11:04 a.m., Ms. Wisdom presented, at the request of the County Treasurer, several tax lien assignments. She noted that the specific wording for the minutes has been established. Commissioner Bothell moved to approve the tax lien assignments. Commissioner Shriver seconded the motion and the motion carried. The tax lien assignments were signed.

Tax certificate #6361 is assigned to the City of Monte Vista Urban Renewal Authority. Assessed owner is John Bayard Wilder. The property is located at Lots 3-4, Block 8, Lariat. Schedule 3706215008 for tax year 2009, in the total amount of \$8,129.07.

Tax certificate #7078 is assigned to the City of Monte Vista Urban Renewal Authority. Assessed owners are Lawrence Michael and Joy M. Gutierrez. The property is located at N2 Lots 2, Block 1, Grandview. Schedule 3531360002 for tax year 2011, in the total amount of \$7,239.99.

Tax certificate #7080 is assigned to the City of Monte Vista Urban Renewal Authority. Assessed owner is David Arellano. The property is located at Lots 22-23, Block 4, Marsh Park. Schedule 3531411012 for tax year 2011, in the total amount of \$7,977.11.

Tax certificate #8074 is assigned to William Todd Cauthron. Assessed owners are Elizabeth and Christopher Cody. The property is located at Lots 12, Block 11, Alpine Village No. 3. Schedule 21250-11-012 for tax year 2014, in the total amount of \$144.09.

At 11:10 a.m., Ms. Wisdom presented a letter from Barbara Davis, San Luis Valley Fair Board, requesting the appointment of Jeff Vance to the Fair Board. Mr. Vance is from Rio Grande County. Commissioner Bothell moved to appoint Mr. Vance to the San Luis Valley Fair Board, based on the recommendation of the Fair Board. Commissioner Shriver seconded the motion and the motion carried.

Ms. Wisdom reported receiving an email from Jerry Duran, Courthouse Security, regarding the Courthouse Security Grant, in the amount of \$54,245.00 for personnel services. Mr. Duran is working to synchronize this grant with the State's fiscal year.

Ms. Wisdom reported that Dr. Carmen Simone, President of Trinidad State Junior College, has resigned. There will be a reception for Dr. Simone on December 7, 2018, from 2:00 to 4:00 p.m., at the TSJC campus. Commissioner Shriver reported that she is on the selection committee for Dr. Simone's replacement.

Ms. Wisdom reported that Emily Lopez, Rio Grande County Sheriff's Department, was chosen as the Dispatcher of the Year, through the Regional Emergency and Medical Trauma Services Advisory Council.

Ms. Wisdom reported that Marilyn Wagner, CTSI, audited the Sheriff's Department's systems on November 18, 2018. There were four findings, which are being addressed:

1. The last inspection tag on the automatic fire suppression system over the kitchen range was dated 2011. These systems should be inspected twice annually in accordance with National Fire Protection Association Codes. The service company should be contacted to set up a system for regular inspections.
2. Fire codes require clear access to the sprinkler riser for the building's automatic fire protection system. There are several items stored in front of the riser making quick access more difficult. Storage should be moved to another location to clear this access.
3. The fluorescent light in the janitorial closet should have the cover replaced to reduce the exposure of the open bulb, which could break, causing glass to fall in the area or on a worker.
4. While the current practice in the kitchen is to lock knives in a drawer, there are numerous other metal serving and eating utensils which remain accessible. Consideration should be given to the accessibility of these kitchen tools, how to secure items which could present danger and how these items are inventoried.

Chairman Glover asked how these safety items could be missed. Ms. Wisdom reported that the hood in the kitchen was inspected at some point. Chairman Glover noted that a restaurant would be closed, based on these findings. Ms. Wisdom suggested speaking with Jan Doctor at the Sheriff's Department about these issues. Commissioner Shriver agreed.

Ms. Wisdom reported that painting the Annex's soffit or wrapping it in metal has been discussed. A quote was received from David Yoder, Portable Horse Barns, which exceeded \$5,000.00, to wrap the soffit in metal. Other bids will be sought. Commissioner Bothell asked if there are funds in the budget for this work. Ms. Wisdom said that there are no funds in the budget for this work.

At 11:25 a.m., Commissioner Shriver moved to adjourn the meeting. Commissioner Bothell seconded the motion and the motion carried. The meeting was adjourned.

At 1:30 p.m., Chairman Glover called a public hearing regarding the County's 2019 budget to order.

Ms. Wisdom presented the 2019 County Budget. She reported that a grant to update land recording records in the Clerk and Recorder's Office, in the amount of \$55,393.64 needs to be added to the budget both as revenue and an expense. This change will not change the bottom line of the budget.

Ms. Wisdom presented a table showing the amount of lost taxes from August through November 2018, due to lower property valuations. The original State valuation from the County Assessor was \$192,842,391.00. This amount was reduced to \$192,333,374.00, which is a difference to the County of approximately \$40,000.00. Budget revenues in the 2019 budget were reduced. The Weed District's valuation was reduced in the amount of \$63.10.

Chairman Glover asked if the notice of this public hearing was posted, and Ms. Wisdom stated that it was posted in the Monte Vista Journal and on the County's website. Since there were no public comments regarding the 2019 budget, the public hearing was closed.

At 1:35 p.m., the meeting of the BOCC resumed.

Ms. Wisdom reported that employees of the SLV Regional Solid Waste Authority can be part of the County's insurance through CTSI. The County would sponsor the Landfill as a member affiliate, and the five Landfill employees would have access to the same benefits as other

County employees. Ms. Wisdom said this would have to be approved by the BOCC and noted that there is no risk to the County because it is a small expense. Ms. Wisdom will research a similar program in Alamosa County. She said that this topic may be discussed at the meeting on December 5, 2018.

Commissioner Bothell reported that the one employee of RETAC has also requested benefits through CTSI. She asked if naming member affiliates opens the door for sponsoring several affiliate members. Ms. Wisdom said this is a good question. Commissioner Shriver said that the organizational documents for each potential affiliate should be reviewed by CTSI. She added that the Landfill employees do qualify. Ms. Wisdom noted that providing these benefits might be a way to retain employees, and suggested that this be discussed at a meeting of the San Luis Valley County Commissioners Association. Commissioner Shriver agreed that it would be a benefit, if there is no risk to the County. Commissioner Bothell agreed. Chairman Glover said that there are good employees at the Landfill.

Chairman Glover reported that the Colorado Department of Public Health and Environment requires the Landfill to reserve \$50,000.00 in the event the Landfill closes.

Ms. Wisdom reported that the San Luis Valley Development Resources Group will be present at the meeting on December 19, 2018, to discuss the revolving loan fund, which has been run through the County for more than 20 years. DRG will ask the Board to approve the County managing the loan fund one more time. She explained that DRG is audited and the County receives the annual report. She also said that DRG has done a great deal of good in the Valley.

At 1:45 p.m., Commissioner Bothell moved to adjourn the meeting. Commissioner Shriver seconded the motion and the motion carried. The meeting was adjourned.

Attest:

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Gene Glover, Chairman  
Chairman of the Board

Mona Syring  
Clerk of the Board